



**Bishop  
Perowne**  
Church of England College  
**Endeavour Forever**

**Post Title:**                      **Subject Teacher**

**Scale:**                              **Main Scale**

**Responsible to:**                **Subject Leader**

Classroom teaching, its quality and content, ultimately determine Bishop Perowne's success. All staff share a collective responsibility to support each other and to positively promote the school ethos and policy. All other staff responsibilities, whether pastoral or administrative, exist to support the teaching programme. Every teacher, regardless of status, is responsible for the effectiveness of their teaching and has a duty to ensure that it is carried out to the best of their ability. For this aspect of work a teacher is accountable to the Subject Leader.

**Post Purpose:**

Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD)

To raise standards of student attainment and achievement within the teaching group and to monitor and support student progress.

To be accountable for student progress and development within the subject area.

To develop and enhance our teaching and the practice of others.

To ensure the provision of an appropriately broad, balanced, relevant and differentiated curriculum for students, in accordance with the aims of the College and the curricular policies.

To be accountable for student progress.

### **Specific Responsibilities**

- i) To establish, maintain and promote an effective rapport with classes and a professional, positive relationship with individual students.
- ii) To prepare lessons and homework in accordance with school policy, ensuring that the curriculum content, specified in the departmental scheme of work, is delivered effectively. To utilise a variety of teaching and learning strategies to deliver the subject on a stimulating and interesting way and cater for the individual learning needs of each student, according to school policy and priorities.
- iii) When requested, to provide, set and assess appropriate work for excluded students or those at home with illness.
- iv) To mark, assess and moderate students' work in accordance with school and subject team policy and the requirements of the National Curriculum and examination boards.
- v) To ensure that students make proper use of their student planners, recording homework and making comments to parents keeping them in touch with their child's performance, both positive and negative.
- vi) To maintain secure and effective discipline, in line with the school's Behaviour Policy. Teachers are responsible for the behaviour and discipline of all pupils in their teaching groups. Teachers should use appropriate sanctions for misbehaviour

and ensure that such sanctions are properly completed or followed up.

- vii) To deal with under-achievement or misbehaviour using appropriate strategies in line with school policy. To refer on to the Subject Leader if necessary. When a referral is made teachers are still responsible to work with the colleague to whom they have referred, to enable the matter to be satisfactorily resolved.
- viii) To work to assess and monitor individual progress, participate in both formative and summative assessment in accordance with school and departmental policy. To work with students in setting and evaluating their own targets for improvement. To identify children who are underachieving and take action to promote improvement. To liaise with and inform the Subject leader of those who are underachieving.
- ix) To keep accurate records in accordance with school and departmental policy.
- x) To participate in parents' meetings.
- xi) To ensure that the classroom environment is a pleasant, tidy and interesting place in which to work and that displays are used in accordance with departmental policy. To ensure that the fabric and furniture in the teaching space is cared for and report any defect or hazard immediately to the Support Services Manager.
- xii) To carry out any other reasonable requests of the Headteacher

**Signatures:**

The College will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment

opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This Job Description is current at the date below but will be reviewed on an annual basis and, following consultation with you, may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

**Signed** .....  
**(Teacher)**

**Signed** .....  
**(Headteacher)**

**Dated** .....  
**(Teacher)**

**Dated** .....  
**(Headteacher)**