

Our Ref: JMA

Tuesday 3<sup>rd</sup> November 2021

## Year Ten Parents' Evening

Dear Parents/Carers

Year Ten parents' evening is scheduled to take place on **Thursday 11<sup>th</sup> November between 4:30pm and 7pm**. Further to the email sent at the start of this week, we have now had responses from a good proportion of parents/carers of Year Ten students. A majority of respondents have expressed a preference for video appointments rather than face-to-face appointments in school. Whilst some parents/carers expressed a desire for appointments longer than five minutes, this would significantly reduce teachers' availability. Anything that cannot be discussed within the five minute appointments can of course be brought up at another point via email, telephone or in person.

The booking system and appointments will be run using a web-based system called "**School Cloud**". In order to make video calls you will need to have:

- A device with a microphone and speaker
- A compatible web browser such as:
  - iPhone/iPad: Safari
  - Android: Chrome or Firefox
  - Windows: Chrome, Firefox or Microsoft Edge
  - Mac: Safari, Chrome or Firefox
  - Linux: Chrome or Firefox

We would also recommend:

- Using your smartphone for video appointments. If you do not have a smartphone with a front-facing camera, use a laptop or computer with a webcam.
- Using a headset (or earphones with a microphone) to reduce echo.

To book your appointments please visit: <https://bishopperownecelecollege.schoolcloud.co.uk/> It will be open for bookings from 5:00pm on **Wednesday 3<sup>rd</sup> November** until midday on **Thursday 11<sup>th</sup> November**.

To login in you will need your child's date of birth. Instructions for logging in and booking appointments are attached to this letter. Please be aware of the following:

- The only access to the Booking System is via the website listed above
- Each appointment lasts for 5 minutes. The system will automatically disconnect the video call once 5 minutes have passed. Please don't think we are being impolite!
- **Please try not to not book consecutive appointments.** A 5-minute break between appointments will allow you to consolidate one subject before moving onto the next
- **Please do not book appointments with two teachers of the same subject.**

We do hope that you will be able to attend this event. If you have any concerns regarding your son/daughter's education, you are welcome to contact us at any time.

Yours sincerely



**Mr J Manship**  
Assistant Headteacher