

School Improvement Committee Terms of Reference

In order to utilise the time and skills of the governing body effectively, the School Improvement Committee (“SIC”) shall carry out, through instruction and direction from the governing body, monitoring and review of progress against the priorities of the school development plan. The SIC shall also deal with any other matters as agreed by the governing body.

The membership of this group is

- the chair of governors
- the vice-chair of governors
- the headteacher
- one governor elected by the governing body.

The SIC shall be established as a replacement of the Executive Committee.

Terms of Reference

- To carry out reviews of the school, by way of governor school visits, in order to monitor school priorities and the progress of these priorities throughout the year. The reviews will be agreed, as part of a programme of work, by the governing body, based on known cycles of school improvement, financial management, staffing issues and communicating with parents
- To keep under review a Code of Conduct for the governing body
- To keep under review arrangements for governors’ visits to the College
- To make recommendations to the governing body to establish exceptional working arrangements where particular circumstances arise
- To report back to the full governing body on a regular basis, with assistance from school leaders if required
- To be available and respond to matters of particular difficulty, sensitivity or emergency and offer advice to the headteacher
- To undertake tasks delegated to them by the governing body
- To report back to the full board

Membership

Disqualification

These terms of reference agreed by the Governing Board		27/January/2020
Name of Governor		Date Appointed to the Committee
Matthew Bunn	Foundation	
Margaret Haywood	Foundation	
Mark Pollard	Ex-officio	
Tracey France	Foundation	
Chair of the Committee		Matthew Bunn
Clerk to the Committee		Sam Moran
Quorum (minimum of 3, committee can determine higher number)		
Date Committee established		January 2020
Date of review		September 2021